



**MEASURE BB
CITIZENS' OVERSIGHT COMMITTEE**

REGULAR MEETING

**Monday, July 12, 2021
6:00 p.m.**

Location: Murrieta Mesa High School
24801 Monroe Avenue
Murrieta, CA 92562
Multi-Purpose Room

AGENDA

A. PRELIMINARY

- 1. Call to Order by Chairperson Action
- 2. Roll Call by Chairperson and Establishment of Quorum Action

Mac Byers _____
 Elena Flores _____
 Paul Parker _____
 Mark Rieber _____
 Ashley Sanchez _____
 William Seidlitz _____
 Angela Villanueva _____
 Cyndi Waller _____
 Patricia Watson _____

- 3. Approval of Agenda Action
 Motion: _____ Second: _____ All in favor: _____
- 4. Approval of Minutes: April 26, 2021 Action
 Motion: _____ Second: _____ All in favor: _____

B. PUBLIC COMMENTS

C. GENERAL ITEMS

- 1. Election of Committee Chair Action
 Motion: _____ Second: _____ All in favor: _____
- 2. Election of Committee Vice-Chair Action
 Motion: _____ Second: _____ All in favor: _____



- | | |
|--|-------------|
| 3. Committee Member Resignation - Wendy Newton | Action |
| 4. Capital Update – <i>Reference PowerPoint Presentation 7.12.2021</i> | Information |
| a. Murrieta Mesa H.S New Classroom Building Update | |
| b. Murrieta Canyon Academy Project Update | |
| c. Murrieta Elementary School Project Update | |
| d. Bond Sale Update | |
| 5. Financial Report – <i>Reference attachment</i> | Information |
| 6. Citizens’ Oversight Committee Bylaws | Discussion |
| 7. Next Meeting | Action |

Motion: _____ Second: _____ All in favor: _____

D. ADJOURNMENT: Time: _____

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from Nadia Zeien, Facilities Department, at 951-696-1600, Ext. 1181 (telephone) or 951-304-1530 (facsimile). Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to assure accessibility to the meeting.

From: [Wendy Newton](#)
To: [Reyes, Erica](#)
Subject: Resignation from BB committee
Date: Monday, May 10, 2021 6:50:04 PM

Hi,

Please accept my resignation from the BB committee effective today.

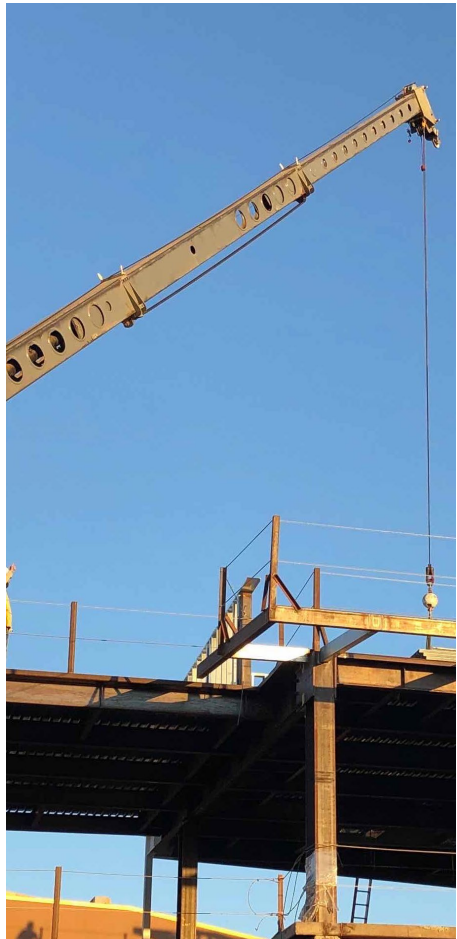
Sincerely,

Wendy Newton

Sent from my iPhone



MURRIETA VALLEY
UNIFIED SCHOOL DISTRICT



MURRIETA VALLEY UNIFIED
SCHOOL DISTRICT

MEASURE BB

CITIZENS' OVERSIGHT
COMMITTEE
July 12, 2021





CAPITAL UPDATE

MURRIETA VALLEY
UNIFIED SCHOOL DISTRICT

SUMMER PROJECTS

Alta Murrieta Elementary	Exterior Painting	Dorothy McElhinney Middle	Slurry & Re-Stripe of Entire Site
	Asphalt Replacement	Lisa J. Mails Elementary	Slurry & Restripe Parking Lot
	Playground Surface Replacement		Flooring Replacement – MPR
Antelope Hills Elementary	Slurry & Restripe Entire Site		Playground Rubber Surfacing Replacement
Avaxat Elementary	Flooring Replacement – 400 building, 7 classrooms	Monte Vista Elementary	Flooring Replacement – Computer Lab
	Kindergarten Asphalt Replacement	Murrieta Canyon Academy	Asphalt Replacement
Cole Canyon Elementary	Asphalt Replacement	Murrieta Elementary	Playground Asphalt Replacement
	Roofing Replacement		Flooring Replacement – 1 Classroom/Computer Lab
	Flooring Replacement – 10 classrooms, library & computer lab	Murrieta Mesa High	New Classroom Building (Liberty Hall)
	Playground Rubber Surfacing Replacement (Winter 2021)		Administration Roof Replacement
Daniel N. Buchanan Elementary	Slurry & Restripe Front Parking Lot	Murrieta Valley High	Water Intrusion Repairs – *Winter Project
	Flooring Replacement – 10 classrooms		Flooring Replacement
	Asphalt Replacement – Bus Loop		Roof Replacement

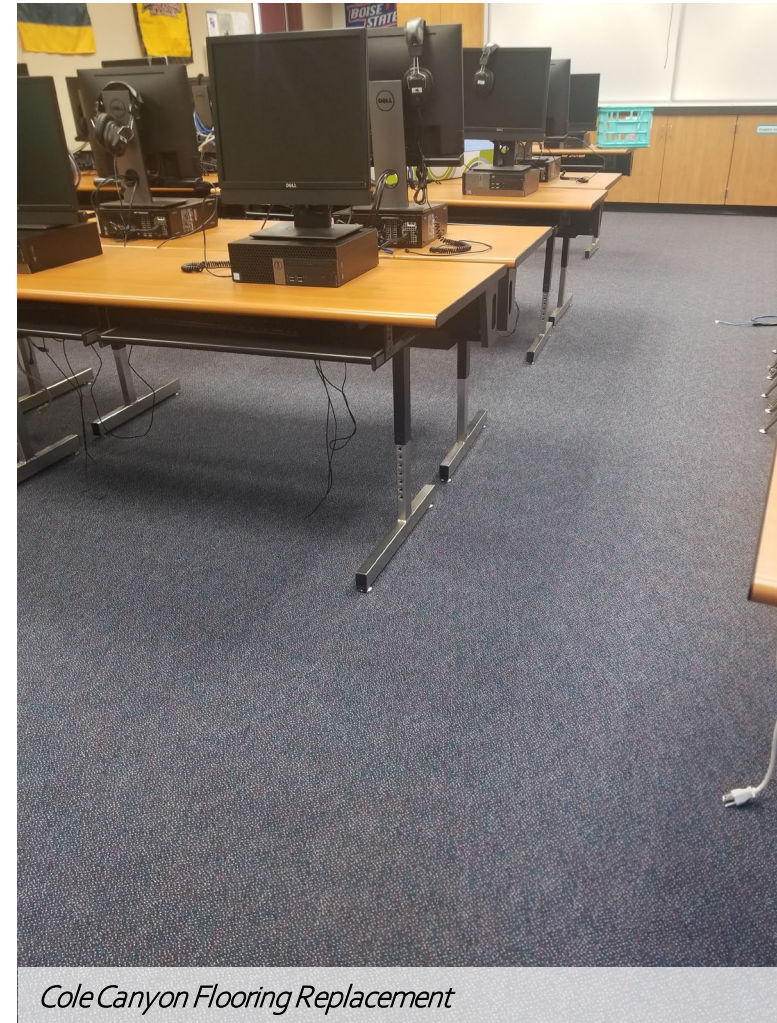


CAPITAL UPDATE

MURRIETA VALLEY
UNIFIED SCHOOL DISTRICT

SUMMER PROJECTS

Shivela Middle	Polished Concrete Flooring
Thompson Middle	Flooring Replacement – Bldg 200, 300, 6 classrooms
	HVAC Roof – *Summer 2022 Project
	HVAC Wall Mount
Tovashal Elementary	HVAC Wall Mount - *Summer 2022 Project
	HVAC Roof - *Summer 2022 Project
	Playground Replacement
Vista Murrieta High	Fire Alarm Device Replacement
	Exterior Paint – Entire Site
	Asphalt Repair
Warm Springs Middle	Flooring Replacement – 4 Classrooms
	New Computers



Cole Canyon Flooring Replacement



CAPITAL UPDATE

MURRIETA VALLEY
UNIFIED SCHOOL DISTRICT

MURRIETA MESA H.S. NEW CLASSROOM BLDG





CAPITAL UPDATE

MURRIETA VALLEY
UNIFIED SCHOOL DISTRICT

MURRIETA MESA H.S. NEW CLASSROOM BLDG PROGRESS PHOTOS



Installation of ram logo



Installation of spandrel glass



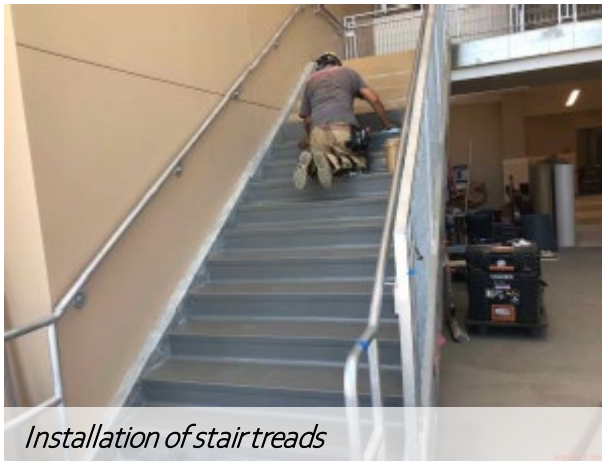
Prep work for asphalt fire lane installation



Fire Alarm Programming



Installation of overhead devices



Installation of stair treads



Installation of building signage



Landscape planting and irrigation



CAPITAL UPDATE

MURRIETA VALLEY
UNIFIED SCHOOL DISTRICT

MURRIETA CANYON ACADEMY



Size

37,750sf

5.6 Acre Site

Cost

\$28,000,000 (estimated)

Status

DSA Approved

Completion

TBD

Teaching Stations

22

Architect of Record: BakerNowicki Design Studio

Description: Proposed new campus to replace existing portable campus. The new facility will house many 1-12 programs district-wide. Campus will include CTE labs, student pavilion, administration and food services area. Scope includes to expand existing parking area and TMS fields, and replacement of the Thompson M.S. field.

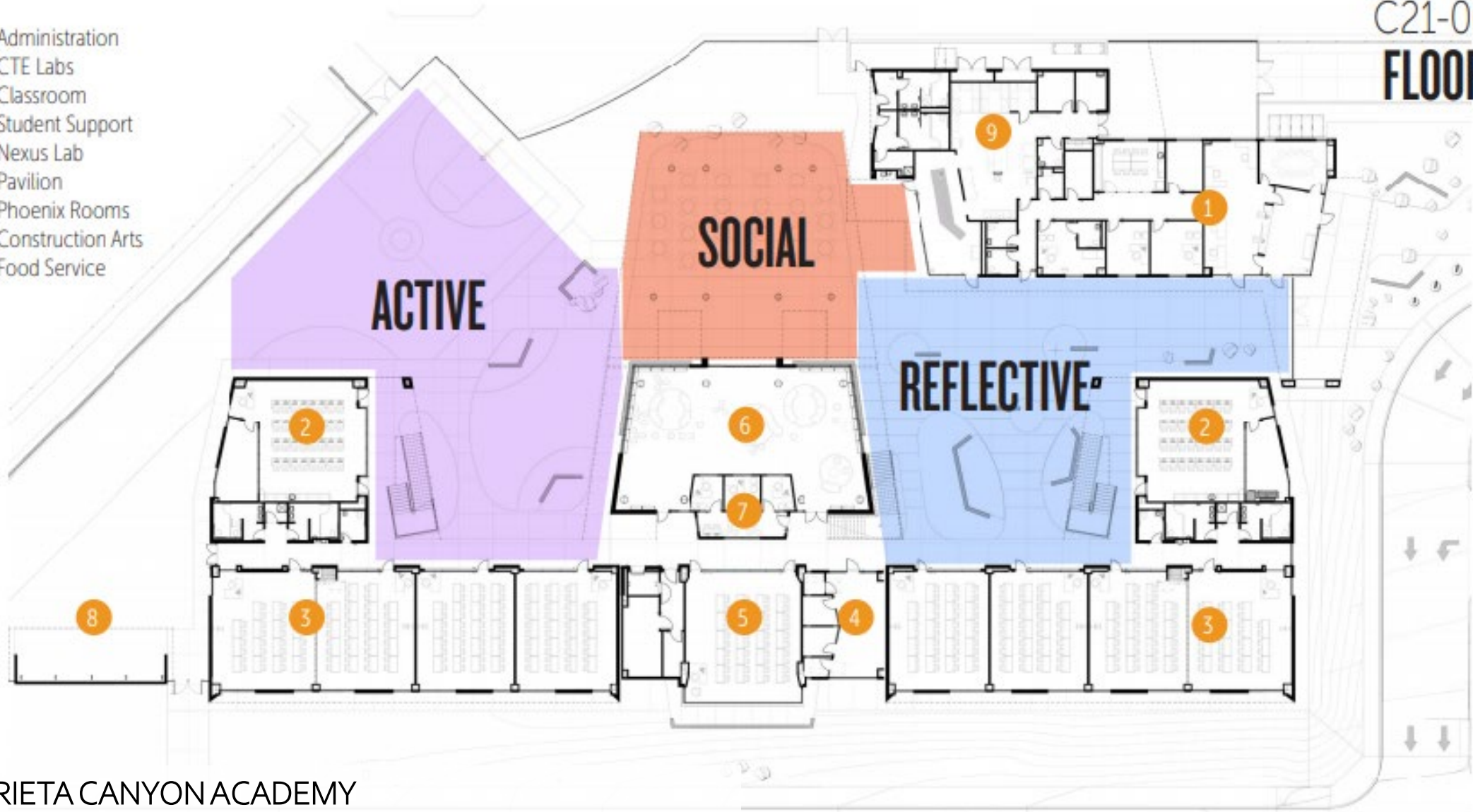


CAPITAL UPDATE

MURRIETA VALLEY
UNIFIED SCHOOL DISTRICT

1. Administration
2. CTE Labs
3. Classroom
4. Student Support
5. Nexus Lab
6. Pavilion
7. Phoenix Rooms
8. Construction Arts
9. Food Service

C21-004-04
FLOOR PLAN



MURRIETA CANYON ACADEMY



CAPITAL UPDATE

MURRIETA VALLEY
UNIFIED SCHOOL DISTRICT

MURRIETA CANYON ACADEMY





CAPITAL UPDATE

MURRIETA VALLEY
UNIFIED SCHOOL DISTRICT

MURRIETA ELEMENTARY SCHOOL



Size

16,372 sf
10 Acre Site

Cost

\$17,826,865 (estimated)

Status

DSA Approved

Completion

TBD

Teaching Stations

13 new teaching stations

Architect of Record: BakerNowicki Design Studio

Description: Replacing relocatable classrooms near the play fields with a new two-story permanent classroom building with support spaces, outdoor assembly area, new lunch shelter, field renovations, and pre-school renovation.



CAPITAL UPDATE

MURRIETA VALLEY
UNIFIED SCHOOL DISTRICT

MURRIETA ELEMENTARY SCHOOL





BOND SALE - UPDATE

MURRIETA VALLEY
UNIFIED SCHOOL DISTRICT

On November 4, 2014, the voters of the District approved Measure BB, authorizing the District to issue up to \$98,000,000 in aggregate principal of bonds for authorized projects. On behalf of the District, the County has previously issued \$57,156,818 of general obligation bonds pursuant to Measure BB. On December 4, 2018, the Board of Supervisors of the County adopted a resolution authorizing school districts to issue and sell bonds on their own behalf, without further action of the County.

On **June 17, 2021** the Board of Education approved Resolution **20/21 – 31 (reference details below)** authorizing the issuance of a fourth series of bonds under the November 4, 2014 authorization, in an aggregate principal amount not exceeding \$12,000,000 (the “2021 Bonds”).

Resolution 20/21-31

Aggregate Principal Amount:	\$12,000,000
Tax Rate:	Tax rate will not increase
Capital Improvements:	\$10 million (30 year pay back)
Technology:	\$2 million (3 year pay back)



QUESTIONS?

**Measure BB Financial Report
2020/2021**

ABBREVIATION TABLE

ELEMENTARY SCHOOLS

AES	Avaxat Elementary School
AHES	Antelope Hills Elementary School
AME	Alta Murrieta Elementary School
BES	Daniel N. Buchanan Elementary School
CCES	Cole Canyon Elementary School
LJM	Lisa J. Mails Elementary School
MES	Murrieta Elementary School
MVES	Monte Vista Elementary School
RRES	Rail Ranch Elementary School
TOV	Tovashal Elementary School

MIDDLE SCHOOLS

SMS	Shivela Middle School
TMS	Thompson Middle School
WSMS	Warm Springs Middle School

HIGH SCHOOLS

MMHS	Murrieta Mesa High School
MVHS	Murrieta Valley High School
VMHS	Vista Murrieta High School

	PO	Amount	Vendor	Description	Technology Infrastructure	Technology Devices	Capital Facilities
X	2015/16	\$ 12,347,429.53	Fiscal Year 2015/16	Closed PO's/Contracts	\$ 8,040,210.32	\$ 2,350,873.82	\$ 1,956,345.39
X	2016/17	\$ 13,771,204.61	Fiscal Year 2016/17	Closed PO's/Contracts	\$ 7,562,645.79	\$ 1,973,763.06	\$ 4,234,795.76
X	2017/18	\$ 9,772,102.16	Fiscal Year 2017/18	Closed PO's/Contracts	\$ -	\$ 2,372,844.64	\$ 7,399,257.52
X	2018/19	\$ 5,263,771.00	Fiscal Year 2018/19	Closed PO's/Contracts	\$ -	\$ 1,239,112.60	\$ 4,024,658.40
X	2019/20	\$ 4,641,974.85	Fiscal Year 2019/20	Closed PO's/Contracts	\$ -	\$ 251,835.60	\$ 4,390,139.25
	C0000634	\$ 291,799.95	WLC Architects	VMHS HVAC Replacement			\$ 291,799.95
	C0000635	\$ 150,207.50	WLC Architects	WSMS HVAC Replacement			\$ 150,207.50
	C0000636	\$ 128,401.60	WLC Architects	TMS HVAC Replacement			\$ 128,401.60
	C0000637	\$ 84,761.15	WLC Architects	TOV HVAC Replacement			\$ 84,761.15
X	C0000746	\$ 76,787.00	River City Testing	MMHS Construction Testing			\$ 76,787.00
	C0000747	\$ 197,026.50	Inland Inspection	MMHS Inspector			\$ 197,026.50
X	C0000763	\$ 43,250.00	MMJ Construction	MVES & AHES HVAC Replacement			\$ 43,250.00
X	C0000770	\$ 25,600.00	Arrow Parking Lot Service	District Wide Slurry/Asphalt			\$ 25,600.00

	PO	Amount	Vendor	Description	Technology Infrastructure	Technology Devices	Capital Facilities
X	C0000771	\$ 496,340.00	Letner Roofing	AES & CCES Roof Replacement			\$ 496,340.00
X	C0000787	\$ 13,851.20	BakerNowicki Design	AHES/MVES HVAC			\$ 13,851.20
	C0000802	\$ 75,750.00	WLC Architects	TMS HVAC Replacement			\$ 75,750.00
	C0000803	\$ 83,800.00	WLC Architects	TOV HVAC Replacement			\$ 83,800.00
	C0000804	\$ 570,000.00	JB Bostick Co.	District Wide Asphalt/Slurry			\$ 570,000.00
	C0000805	\$ 216,000.00	Michael's Discount Painting	District Wide Exterior Painting			\$ 216,000.00
X	P0069502	\$ 184,190.31	Floor Tec America	WSMS Floor Replacement			\$ 184,190.31
X	P0069651	\$ 29,589.10	Miracle Recreation Equip.	CCES Playground Replacement			\$ 29,589.10
X	P0069652	\$ 66,306.13	Miracle Recreation Equip.	MES Playground Replacement			\$ 66,306.13
X	P0069653	\$ 34,719.04	Miracle Recreation Equip.	TOV Playground Replacement			\$ 34,719.04
X	P0069654	\$ 21,438.06	Miracle Recreation Equip.	BES Playground Replacement			\$ 21,438.06
X	P0069690	\$ 12,344.01	Tarkett USA	AES Flooring Replacement			\$ 12,344.01
X	P0069714	\$ 16,100.00	Ortco Inc.	BES Playground Replacement			\$ 16,100.00
X	P0069795	\$ 15,767.67	Tarkett USA	RRES Flooring Replacement			\$ 15,767.67
X	P0069797	\$ 8,195.18	Tarkett USA	MVES Flooring Replacement			\$ 8,195.18
X	P0069800	\$ 31,290.00	Floor Tec America	SMS Flooring Replacement			\$ 31,290.00
X	P0069802	\$ 46,470.00	Floor Tec America	VMHS Flooring Replacement			\$ 46,470.00
X	P0069807	\$ 15,276.00	Letner Roofing	MVHS Roof Replacement			\$ 15,276.00
X	P0069809	\$ 19,875.75	Floor Tec America	AES Flooring Replacement			\$ 19,875.75
X	P0069817	\$ 9,111.92	Calif. Recreation Installation	MES Playground Replacement			\$ 9,111.92
X	P0069822	\$ 11,801.78	Calif. Recreation Installation	TOV Playground Replacement			\$ 11,801.78
X	P0069879	\$ 14,654.14	Calif. Recreation Installation	LJM Playground Replacement			\$ 14,654.14

	PO	Amount	Vendor	Description	Technology Infrastructure	Technology Devices	Capital Facilities
X	P0069917	\$ 22,450.00	Western State Builders	CCES Playground Replacement			\$ 22,450.00
X	P0069918	\$ 23,994.00	Western State Builders	MES Playground Replacement			\$ 23,994.00
X	P0069920	\$ 20,550.00	Western State Builders	TOV Playground Replacement			\$ 20,550.00
X	P0070178	\$ 55,700.00	Universal Painting	RRES Painting			\$ 55,700.00
X	P0070203	\$ 8,143.25	Floor Tec America	AES Flooring Replacement			\$ 8,143.25
X	P0070313	\$ 55,000.00	Universal Painting	AHES Painting			\$ 55,000.00
X	P0070567	\$ 12,800.00	Arrow Parking Lot Service	AME Slurry/Asphalt			\$ 12,800.00
X	P0070608	\$ 45,600.00	Universal Painting	VMHS Painting			\$ 45,600.00
	P0070910	\$ 10,208.00	Inland Inspection	AHES HVAC Project			\$ 10,208.00
	P0070911	\$ 8,448.00	Inland Inspection	MVES HVAC Project			\$ 8,448.00
X	P0071016	\$ 4,708.86	Digital Networks Group	District Wide Bells/Paging			\$ 4,708.86
X	P0071019	\$ 1,775.25	Digital Networks Group	District Wide Bells/Paging			\$ 1,775.25
X	P0071051	\$ 4,233.33	Floor Tec America	VMHS Flooring Replacement			\$ 4,233.33
X	P0071053	\$ 8,047.50	Floor Tec America	MVES Flooring Replacement			\$ 8,047.50
X	P0071055	\$ 5,640.00	Floor Tec America	TMS Flooring Replacement			\$ 5,640.00
X	P0071174	\$ 2,807.73	Miracle Recreation Equip.	TOV, MES, BES Playground Replacement			\$ 2,807.73
X	P0071609	\$ 344.00	Division of the State Architect	MVES HVAC Project			\$ 344.00
X	P0071610	\$ 258.00	Division of the State Architect	AHES HVAC Project			\$ 258.00
	P0071760	\$ 17,640.00	Central Security Services	District Wide Fire Alarm Upgrade			\$ 17,640.00
X	P0072211	\$ 7,144.67	Division of the State Architect	TOV HVAC Replacement			\$ 7,144.67
X	P0072222	\$ 13,988.82	Division of the State Architect	TMS HVAC Replacement			\$ 13,988.82
X	P0072428	\$ 24,887.50	Tarkett USA	TMS Flooring Replacement			\$ 24,887.50

PO	Amount	Vendor	Description	Technology Infrastructure	Technology Devices	Capital Facilities
P0072658	\$ 17,179.09	Tarkett USA	TMS Flooring Replacement			\$ 17,179.09
P0072668	\$ 33,346.39	Tarkett USA	AES Flooring Replacement			\$ 33,346.39
P0072668	\$ 8,711.55	Tarkett USA	TMS Flooring Replacement			\$ 8,711.55
P0072756	\$ 2,872.51	Tarkett USA	MVES Flooring Replacement			\$ 2,872.51
P0072756	\$ 5,073.88	Tarkett USA	MVES Flooring Replacement			\$ 5,073.88
P0072757	\$ 15,180.98	Tarkett USA	MVES Flooring Replacement			\$ 15,180.98
P0072757	\$ 834.79	Tarkett USA	MVES Flooring Replacement			\$ 834.79
P0072762	\$ 485.01	Floor Tec America	MVHS Flooring Replacement			\$ 485.01
P0073027	\$ 85,637.53	OES Office Furniture	MMHS Classroom Building			\$ 85,637.53
P0073246	\$ 6,500.00	Weatherproofing Technologies	MVHS Roof Replacement			\$ 6,500.00
P0073436	\$ 53,333.53	Tarkett USA	BES Floor Replacement			\$ 53,333.53
P0073473	\$ 57,913.35	Tarkett USA	CCES Flooring Replacement			\$ 57,913.35
P0073476	\$ 130,395.96	Tarkett USA	LJM Flooring Replacement			\$ 130,395.96
P0073489	\$ 23,061.01	Tarkett USA	CCES Flooring Replacement			\$ 23,061.01
P0073490	\$ 12,220.13	Tarkett USA	MES Flooring Replacement			\$ 12,220.13
P0074389	\$ 17,449.00	Floor Tec America	SMS Flooring Replacement			\$ 17,449.00
P0074491	\$ 112,437.15	CDW	MVHS 105 Desktop Computers		\$ 112,437.15	
Expenditures	\$ 49,724,186.91			\$ 15,602,856.11	\$ 8,300,866.87	\$ 25,820,463.93
Bond Sale 1	\$ 37,994,161.25	\$ 112,437.15		\$ 15,450,000.25	\$ 4,000,000.00	\$ 18,544,161.00
Bond Sale 2	\$ 6,500,264.39			\$ -	\$ 4,000,000.00	\$ 2,500,264.39
Bond Sale 3	\$ 11,711,000.00				\$ 2,000,000.00	\$ 9,711,000.00
Interest	\$ 748,995.94		Interest	\$ 152,855.86	\$ 596,140.08	
COI	\$ 8,666.15		Cost of Issuance (credit)		\$ 8,666.15	
Balance	\$ 7,238,900.82			\$ -	\$ 2,303,939.36	\$ 4,934,961.46

MEASURE BB

CITIZENS' OVERSIGHT COMMITTEE

BY-LAWS

Article I Duties

The Citizens' Oversight Committee, hereinafter referred to as the Committee, shall carry out the following duties:

- Review and report on the proper expenditures of Measure BB Bond Funds.
- Ensure that funds are used only on school building improvements, not district salaries or administration.
- Receive and review copies of the annual performance audit and annual financial audit.
- Inspect school facilities and grounds to insure that bond funds are expended for the purposes set forth in the bond measure approved by the voters.
- Issue regular reports to the Governing Board on the activities of the Committee.
- Issue an annual report to the Governing Board covering the expenditure of Measure BB Bond Funds in relation to the purposes set forth in the bond measure, the annual financial audit, and status of the project construction.
- Carry out other duties assigned to the Committee by the Governing Board and state law.

Article II Members

Section A: Composition

- A. The committee shall be composed of at least 7 members, selected by the Governing Board, as follows:
- Active in a business organization representing the business community located within the school district;
 - Active in a senior citizens' organization;
 - Parent or guardian of a child enrolled in the school district;
 - Both a parent or guardian of a child enrolled in the school district and active in a parent-teacher organization;
 - Active in a bona fide taxpayers' organization and;
 - Member at large.
- B. A single individual may be appointed as a representative of more than one of the above categories, if applicable.
- C. No employee, official, vendor, contractor, or consultant of the district shall be appointed to the committee.
- D. Committee members shall be subject to prohibitions regarding incompatibility of office pursuant to Government Code section 1125-1129 and financial interest in contracts pursuant to Government Code section 1090-1098.

Section B: Terms of Office

- A. Committee members shall be appointed for 2 year terms.
- B. After appointment to a two-year term, Committee members who wish to be appointed for a second two-year term shall reapply to the Board of Education for consideration.

Section C: Voting Rights

Each member is entitled to one vote and may cast that vote on any matter submitted to a vote of the Committee. Absentee ballots shall not be permitted.

Section D: Termination of Membership

- A. Any appointed member may terminate his or her membership by submitting a written letter of resignation to the Superintendent of the Governing Board.
- B. Any committee member may request that the removal of another Committee member be agendaized for the next meeting and may, at that meeting, introduce a motion to remove said member from the Committee for excessive absence or for any other egregious violation(s). Specific cause must be cited in the meeting agenda and motion for the removal.

Section E: Transfer of Membership

Membership on the Committee may not be assigned or transferred.

Section F: Vacancy

Any vacancy on the Committee occurring during the term of a duly appointed member shall be filled by appoint of the Governing Board for the period of time until the next regular appointment.

**Article III
Officers**

Section A: Officers

- A. The officers of the Committee shall be a chairperson, vice-chairperson and other officers the Committee may deem necessary.
- B. The chairperson shall
 - Call all meetings
 - Establish the agenda for each meeting
 - Preside at all meetings of the Committee
 - Shall attend, or appoint another Committee member to attend, meetings of the Board of Education at which Measure BB planning, revenue, expenditure, reporting, and related budgetary issues are agendaized.
 - Shall serve as a spokesperson for the Committee in all representation of the Committee to the public, the Board of Education, and the media
 - Sign all letters, reports and other communications of the committee
 - Perform all duties incident to the office of the chairperson
 - Have other such duties as are prescribed by the Committee
- C. The vice-chairperson shall:
 - Represent the chairperson in assigned duties
 - Substitute for the chairperson in his or her absence

Section B: Election and Terms of Office

The officers shall be elected annually, at the March meeting of the Board of Education, and shall serve for one year, or until each successor has been elected.

Section C: Removal of Officers

Any officer may be removed from their office by a two-thirds vote of all the members.

Section D: Vacancy

A vacancy in any office shall be filled at the earliest opportunity by a special election of the Committee, for the remaining portion of the term of office.

Article IV Meetings of the Committee

Section A: Meetings

- A. The Committee shall meet at least four times per year. Special meetings of the Committee may be called by the chairperson or by a majority vote of the Committee.
- B. Committee members shall be available to attend Board of Education meetings when performance and financial audits relating to Measure BB are presented.
- C. Each agenda will have an action item to set the next regularly scheduled meeting.

Section B: Agendas

- A. Agendas for regular Committee meetings will be prepared by the Chairperson. All documents applicable to agenda items shall be distributed in advance of meetings.
- B. Any member of the Committee may submit a request for placing an item on a future agenda.

Section C: Place of Meetings

The Committee shall hold its regular meetings at a facility provided by the district, unless such a facility accessible to the public, including handicapped persons, is unavailable. Alternate meeting places may be determined by the chairperson or by majority vote of the Committee.

Section D: Notice of Meetings

- A. Written public notice shall be given of all meetings at least 72 hours in advance of the meeting. Changes in the established date, time or location shall be given special notice. All meetings shall be publicized in the following venues: posted at all school sites, posted at District Support Center and web page.
- B. All required notices shall be delivered to the Committee members no less than 72 hours, and no more than 5 days in advance of the meeting, personally or by mail (or by e-mail).

Section E: Quorum

The act of a majority of the members present shall be the act of the Committee, provided a quorum is in attendance, and no decision may otherwise be attributed to the Committee. Greater than 50% of the Committee shall constitute a quorum.

Section F: Conduct of Meetings

Meetings of the Committee shall be conducted in accordance with the rules of order established by Education Code Section 3147(c), and with *Robert's Rules of Order* or an adaptation thereof approved by the Committee.

Section G: Meeting Open to the Public

All meetings of the Committee shall be open to the public. Notice of such meetings shall be provided in accordance with Section C of this article.

Section H: Attendance

Regular attendance at Committee meetings is a fundamental obligation of every member of the Citizens' Oversight Committee. Absences are disruptive to Committee activity and representation. Failure to attend two consecutive meetings without acceptable reason announced in advance shall constitute due cause for member removal.

- Members anticipating an absence must call or email the committee chair no later than 24 hours before the scheduled meeting.

**Article V
Amendments**

An amendment of these bylaws may be made at any regular meeting of the Committee by a vote of two-thirds of the members present. Written notice of the proposed amendment must be submitted to Committee members at least 3 days prior to the meeting at which the amendment is to be considered for adoption.

09/11/2017
Date


Citizens' Oversight Committee Chairperson
Murrieta Valley Unified School District